***KOTEWALL COLLECTION***

***ACCESS APPLICATION FORM***

Full name: Date:

Address:

Email: Phone no.:

Institutional affiliation:

Name and email of supervisor/referee (as appropriate):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Curriculum vitae, including publications (please attach in a separate document if space is insufficient):

Please provide a brief account of your research interests and your reasons for seeking access to the Collection (please summarise in under 200 words):

(For applicants based outside Hong Kong) your planned date(s) for viewing the collection: at least **six weeks’** notice should be given.

**CONDITIONS OF ACCESS TO KOTEWALL COLLECTION**

Access to the Kotewall Collection at the University of Hong Kong may be granted to established academics, advanced Ph.D. candidates, and other *bona fide* scholars. The purpose of access is to provide background and context for researchers who are already familiar with topics covered by the collection. Conditions of access do not permit reference to such material in any thesis, dissertation, publication, lecture, conference or other form of writing or forum.

The following conditions will apply to any successful application to view the Collection.

(1) The researcher may not photocopy, photograph, scan or otherwise replicate any of the items in the Collection.

(2) The researcher may not quote from, cite or otherwise reproduce or refer to any part of the Collection in any thesis, dissertation, lecture or conference presentation, or in any published book or article or other material, whether in print, electronic or any other form before 1 January, 2055 or an earlier date to be notified to me by the Head / Deputy Head of Archives and Special Collections, HKU Libraries.

(3) Subject to the above conditions and to Library rules, the researcher may take handwritten notes while viewing the Collection.

(4) While viewing the Collection, the researcher shall at all times observe the relevant rules of the HKU Libraries.

Failure to observe the above conditions may lead to withdrawal of the permission to view the Collection and, in the event of a breach of condition (b), notification by HKU Libraries of the withdrawal to the researcher’s supervisor, referee, publisher, and/or other relevant persons or institutions.